

# STEP 1

## To Receive Your 501(c)(3) Under Our Group Exemption

### CHARTER APPLICATION REQUEST FORM

Please Accept This as My Official Request to Begin the 501(c)(3) Charter Process.

*I understand that I must be a member of ICCAN at the Licensed,  
Ordained level, to qualify for the 501(c)(3) under the Group Tax Exemption.*

**NOTICE: You can fill this from out ONLINE under “Resources” at top bar**

My Application for Ministerial Credentials is included with this form,  
*or I have submitted it online.*

Non-Profit Ministry Name: \_\_\_\_\_

New       Existing (If existing, How Long?) \_\_\_\_\_

President's Name: \_\_\_\_\_

President's Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone: (\_\_\_\_\_) \_\_\_\_\_ Cell: (\_\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

**TYPE OF 501(c)(3) CHARTER YOU ARE SEEKING (Check Only ONE):**

- EVANGELISTIC MINISTRY  
 LOCAL MISSION       CHRISTIAN SCHOOL  
 CHRISTIAN COUNSELING CENTER

You May Return This Form With Your Completed  
**APPLICATION FOR MINISTERIAL CREDENTIALS**  
or Mail Separately After Your Membership Has been Processed & Approved.

*(The 501(c)(3) Cannot Be Processed Until Your Application  
For Ministerial Credentials Has Been Approved.)*

▶ Send NO Money At This Time if requesting forms ◀

NOTE: If forms are enclosed—send appropriate fee

▶ Complete MANDATORY MISSION STATEMENT ON BACK Of this Form ◀

Mail To: Dr. Jan Harbuck—Charter Department - 2149 Hwy 139—Monroe, LA 71203  
Questions? Call 888-919-1717

# Mandatory MISSION STATEMENT

*In the space below, type or legibly print a brief statement of the plans and purposes (mission) of your Non-Profit Ministry. Include what you are currently doing and your vision for the future. If you have brochures, flyers, or bulletins, you can may send these, **but you must complete this page.***